

**North Pole Refinery Technical Project Team
December 14, 2010
ADEC Fairbanks Offices - First Floor Conference Room
610 University Avenue
Fairbanks, AK**

***Call in number for audio only: TBA
Audio only access code:
<https://www1.gotomeeting.com/join/TBA>***

Technical Project Team Members

Bill Butler	City of North Pole, Director of City Services
Dr Dave Barnes	UAF
Cindy Christian	DEC Drinking Water Program, Compliance Program Manager
Mark Coggeshall	Flint Hills Resources, Project Manager
Dennis Elliott	Williams, Director of Environment, Health and Safety
Ann Farris	DEC Contaminated Sites Program, Project Manager
Nim Ha	DHSS, Acting Program Manager, EPHP
Brian Jackson	DEC Prevention and Emergency Response Program (PERP)
Lee Johnson	DEC, Drinking Water Program
Cassie Kirk	DHSS, Environmental Toxicologist, EPHP
Elizabeth Page	Reiss Remediation
Brandon Perkins	EPA, Region 10
Jeanne Swartz	DEC, Industry Preparedness Program (IPP)

Support Personnel

Rebecca Andresen	Arcadis
Stephanie Buss	SPB Consulting, Toxicologist
Denise Elston	DEC, Contaminated Sites Program, Program Specialist
Susan Erben	DEC Contaminated Sites Program, Community Involvement Specialist
JoAnn Grady	Grady and Associates, Team Facilitator
Dr. Laurie Haws	Tox Strategies
Lisa Minnear	OASIS Environmental, Project Manager
Meg Michell	Environmental Standards, Inc.
Dave Verbrugge	Department of Health and Social Services, Chemist
Rock Vitalie	Environmental Standards, Inc.
Eric Zentner	OASIS Environmental, Asst. Facilitator

Draft Agenda

9:00 am - 9:15 am

- **Introductions**
 - Approve draft agenda

9:15 am - 9:30 am

- **Review of Action Items from the November Action Items** *JoAnn Grady*

9:30 am – 10:15am

- **Presentation by the EPA on the Preliminary Site Assessment** *Brandon Perkins*

10:15 am – 10:30 am

-Break-

10:30 am – 12:00 am

- **Drinking Water Sub-Group**
 - Updates on the municipal well project
 - Review of municipal well data
 - Update on the development of the in-home treatment system
 - Update on the project's status within the development process
 - Update on the absorption study
 - Update on the bench and pilot testing, and possibly, the design and technical documents for the in-home treatment system
 - Update on the results of the resampling of non-detect locations that have been placed on bottled water
 - Next steps

12-00 pm – 1:00 pm

-Lunch-

1:00 pm – 2:00 pm

- **Update on the Site Characterization Work plan and Interim Remedial Action Plan**
 - Update on the results of surface water and soil sampling to date; progress of the monitoring well drilling
 - Data delivery and monthly groundwater reports
 - Update on the development of the Conceptual Site Model (CSM)
 - Update on delivery of SCWP and IRAP
 - Next steps

2:00 pm – 2:15 pm

- **Update on the status of ATSDR's investigation of the hazard ranking of sulfolane** *Nim Ha*

2:15 pm – 2:30 pm

-Break-

2:30 pm – 4:00 pm

- **The Toxicology and Chemistry Sub-Group** *Stephanie Buss*
 - Overview of the discussions and findings of the Chemistry Sub-Group
 - Status of Garden Report; - DHSS Fact Sheet update
 - Review of the recommendations from the Chemistry Subgroup for the SOPs re: analysis of soil, groundwater, surface water, and vegetable samples
 - Next Steps

4:00 pm – 4:45 pm

- **The Risk Communication Sub-Group** *JoAnn Grady*

- Update on the DHSS' fact sheet, report, and health advisory concerning the results of the Garden Sampling.
- Review of the final draft DEC communication plan"
 - Quarterly updates- request for quarterly synopsis from subgroups
 - Update on the expansion of the ADEC's project website
 - Web-based surveys
- Discussion re: community workshops to alternate with Open House meetings
- Overview of recent or planned public message points that FHR has/will issue to the public- *Marissa Sharrah*

4:45pm - 5:00 pm

- **Wrap up**
 - Develop list of agenda items for the following TPT meeting
 - Adjourn